

## **DATA MANAGEMENT IN SPSS**

## THIS COURSE IS FOR YOU IF:

- You want to learn how to use SPSS for data management and manipulation
- You want to learn techniques to manage and manipulate data
- You want to refresh and sharpen your data management skills
- You want to learn SPSS programming

## WHAT YOU WILL ACCOMPLISH:

Use SPSS command syntax to perform basic tasks:

- Work with data files from different sources, entering data, using multiple data sources to analyse data.
- Assign other properties, in addition to the basic data types, to describe variables.
- Saving data and the results in a variety of formats to be used by other applications.
- Manipulate data sources in several ways.
- Perform data transformations.
- Cleaning and validating data techniques.

**BEGINNER LEVEL • 9AM - 1PM • 3 DAYS** 

"To complete this course you will need a computer with SPSS Statistics v27.0 installed, and you should be familiar with using a computer. You also need a minimum of 2GB free space on your hard drive."